

**NATIONAL INSTITUTE OF IMMUNOLOGY
NEW DELHI**

Website Link : <https://nii.res.in/>

MEMORANDUM OF ASSOCIATION & RULES, 1982
(Amended as on 29th October, 2021)

CERTIFICATE OF REGISTRATION OF SOCIETY
ACT XXI OF 1860

No. S/11836

of 1981

I hereby certify that National Institute of Immunology has this day been registered under the Societies Registration Act, XXI of 1860.

Given under my hand at Delhi this 24th day of June One thousand Nine hundred and Eighty One.

REGISTRATION FEE OF Rs. 50/- PAID

Sd/-

REGISTRAR OF SOCIETIES
DELHI ADMINISTRATION : DELHI

SEAL

MEMORANDUM OF ASSOCIATION

1. The name of the Society shall be the National Institute of Immunology Society (NII Society).
2. The Registered Office of the Society shall be at Aruna Asaf Ali Marg, Jawaharlal Nehru University Campus, New Delhi-110067.
3. The objects for which the National Institute of Immunology Society is established are:-
 - a) To undertake, aid, promote, guide and coordinate research of high calibre in basic and applied immunology;
 - b) To provide and promote effective linkages on a continuing basis between various scientific and research agencies / laboratories and other organizations working in the country in the field of immunology, vaccine development and related areas;
 - c) To organize post-graduate courses, workshops, seminars, symposia and training programmes of a specialized nature in the field of immunology, vaccine development and related areas;
 - d) To organize training programmes for technicians in immunological methods and related techniques;
 - e) To serve as a National Reference Centre for Immunology and to provide consultancy services to medical and veterinary institutions, public health agencies and industry in the country;
 - f) To carry out research for development of new vaccines and immunological reagents for communicable diseases; as also for improvement of the currently available vaccines with deficient immunological properties;
 - g) To develop immunological approaches for control and promotion of male and female fertility;
 - h) To interact with industry for manufacture of vaccines and immunological reagents;
 - i) To establish, maintain and manage laboratories, workshops, stores and other facilities for the efficient prosecution of scientific and technological research in immunology, vaccine development and related areas;
 - j) To collaborate with foreign research institutions and laboratories and other international organizations in fields relevant to the objectives of the Institute;
 - k) To publish and disseminate information relating to results of research;
 - l) To institute professorships, other faculty positions, fellowships, research cadre positions and scholarships, etc., for realizing the objectives of the Institute;

- m) To establish affiliation with recognized universities and institutions of higher learning for the purpose of enabling research scholars to register for post-graduate degrees;
- n) To receive grants-in-aid in cash or in other forms from the Government of India, State Governments, Charitable Institutions/Trusts, individuals and industry within the country;
- o) To receive, with the prior approval of the Central Government, monetary assistance from foreign sources including international organizations for training programmes, scientific research and other activities;
- p) To acquire by gift, purchase, exchange, lease, hire or otherwise, howsoever, any property movable and/or immovable, and to construct, improve, alter, demolish or repair buildings and structures as may be necessary or convenient for carrying on the activities of the Institute.
- q) For the purpose of the Institute, to draw and accept and make and endorse, discount and negotiate Government of India and other Promissory Notes, Bills of Exchange, Cheques or other negotiable instruments;
- r) For investing the funds of or money entrusted to the Institute, to open such securities or in such manner as may from time to time be determined by the Governing Body and to sell or transpose such investment;
- s) To do all other such things as may be necessary, incidental or conducive to the attainment of all or any of the above objectives; and
- t) To take over the present ICMR-WHO Research and Training Centre in Immunology located at the All India Institute of Medical Sciences together with its present scientific and research activities, ancillary project grants and related research facilities.

4. The Governing Body of the Institute shall be the Body constituted to be the Governing Body under the Rules and Regulations of the said Institute and the founder members of the Governing Body shall be:

Prof. M.G.K Menon	81, Lodi Estate New Delhi	Secretary, Department of Science & Technology and Director General, Council of Scientific & Industrial Research	Chairman
Prof.V.Ramalingaswami	3, Tughlak Lane, New Delhi	Director-General, Indian Council of Medical Research	Member
Dr. O.P. Gautam	C-II/124, Moti Bagh, New Delhi	Director-General, Indian Council of Agricultural Research	Member

Dr. Nityanand	Chatter Manzil, Lucknow	Director, Central Drug Research Institute	Member
Dr. H.D. Tandon	C-I/19, Ansari Nagar, New Delhi	Director, All India Institute of Medical Sciences	Member
Dr. K.J. Mahale	Campus Jawaharlal Nehru University, New Delhi	Vice Chancellor, Jawaharlal Nehru University	Member
Dr. P. K. Ramanujam	E-7-3/S-XIII, R.K Puram, New Delhi	Financial Adviser, Department of Science and Technology	Member
Sh. Kripa Narain	19, Teenmurti Marg, New Delhi	Secretary, Health & Family Welfare, Govt. of India	Member
Dr. S. Varadarajan	Indian Petrochemicals, Baroda	Chairman, Indian Petrochemicals, Ltd.	Member
Dr. B. Ramachandra Rao	7/1-A, DDA Flats, Bhagwan Dass, Road, New Delhi	Vice Chairman, University Grants Commission	Member
Dr. S. Ramachandran	Calcutta	Chief Executive, Bengal Immunity	Member
Prof. G.P Talwar	C-I/8, Ansari Nagar, New Delhi	Jawaharlal Nehru Fellow, Professor of Biochemistry, AIIMS & Head, ICMR-WHO Research & Training Centre in Immunology	Secretary

5. We, the several persons, whose names and addresses are given below, having associated ourselves for the purposes described in this Memorandum of Association do hereby subscribe our names to the Memorandum of Association and set our several and respective hands hereunto and form ourselves into a Society under the Societies' Registration Act (Act XXI of 1860), this 24th day of June One Thousand Nine Hundred and Eighty One.

Dr. M.S. Swaminathan	Member (Science), Planning Commission, Yojna Bhawan, New Delhi	Sd/-
Dr. M.G.K. Menon	Secretary, Department of Science & Technology and Director General, CSIR, Technology Bhawan, New Delhi	Sd/-
Dr. V. Ramalingaswami	Director-General, Indian Council of Medical Research, New Delhi	Sd/-
Dr. O.P. Gautam	Director-General, Indian Council of Agriculture Research, New Delhi	Sd/-
Dr. H.D. Tandon	Director, All India Institute of Medical Sciences, New Delhi	Sd/-

Dr. C.N.R. Rao	Indian Institute of Science, Bangalore	Sd/-
Prof. S. Krishnaswamy	Coordinator & Head, School of Biological Sciences, Madurai, Kamraj University, Madurai	Sd/-
Dr. Devendra Lal	Director, Physical Research Laboratory, Ahmadabad	Sd/-
Dr. G.P Talwar	Jawaharlal Nehru Fellow, Professor of Biochemistry & Head, ICMR-WHO, Research & Training Centre in Immunology, AIIMS, New Delhi	Sd/-
Dr. Manju Sharma	Principal Scientific Officer, Department of Science & Technology, Technology Bhawan, New Delhi	Sd/-

RULES

SHORT TITLE

1. These Rules may be called the Rules of the National Institute of Immunology Society.

INTERPRETATION

2. In these Rules, the following words and abbreviations shall have the meanings given to them, unless there is anything contrary in the subject or context:

- i. “The Institute” shall mean the National Institute of Immunology.
- ii. “The Society” shall mean the National Institute of Immunology Society.
- iii. “The Central Government” shall mean the Administrative Ministry of the Government of India concerned with Science & Technology i.e. Department of Biotechnology (DBT) under Ministry of Science and & Technology.
- iv. “The Governing Body” shall mean the Governing Body of the Society.
- v. “The President” shall mean the President of the NII Society referred to in these Rules.
- vi. “The Chairman” shall mean the Chairman of Governing Body of the Society.
- vii. “The Director” shall mean the Director of the Institute appointed under the Rules, who shall also be the ex-officio Member-Secretary of the Society.
- viii. “The Member-Secretary” shall mean the Member-Secretary of NII Society.

Words importing the singular number shall include the plural number and vice-versa. Words importing the masculine gender shall include the feminine gender.

MEMBERS OF THE SOCIETY

3. The “Society” shall consist of the following members and such other persons who may be nominated by the Government of India.

Sl.No	Name /Designation	Official/Non-official
1	Union Minister of Science and Technology	President
2	Minister in-charge of the Department handling Biotechnology matters in the State where NII is situated (National Capital Territory of Delhi)	Official member (Ex-Officio)
3	Secretary, Department of Biotechnology, Govt. of India	Official member (Ex-Officio)
4 & 5	Two (2) Secretaries of Government of India from the Departments/Ministries of Government of India pertaining to: (i) Health Research (DHR), (ii) Scientific & Industrial Research (DSIR), (iii) Science & Technology (DST), (iv) Agricultural Education & Research (DARE), (v) Animal Husbandry & Dairying (DAH&D) To be invited by Chairperson of the Governing Body	Official members (Ex-Officio)

6	Principal Secretary in-charge of the Department handling Biotechnology matters in the State where NII is situated (NCT of Delhi)	Official member (Ex-Officio)
7	Financial Advisor, Department of Biotechnology, Govt. of India	Official member (Ex-Officio)
8	Joint Secretary (Admin), Department of Biotechnology, Govt. of India	Official member(Ex-Officio)
9	Director, NII	Member-Secretary (Ex-officio)
10 to 15	Six (6) Nominated Members	Nominated Members. To be nominated by President of the Society for a term of 3 years or as decided by the President of the Society

4. The “Society” shall keep a roll of members, giving their addresses and occupations and every member shall sign the same.

5. The “Society” shall function notwithstanding any vacancy in its body and no act or proceeding of the Institute shall be invalid merely by reasons of such vacancy or of any defect in the appointment of any of its members.

AUTHORITIES AND OFFICERS OF THE SOCIETY

6. The following shall be the authorities of the NII Society:

- i. The President
- ii. The Governing Body
- iii. Chairman, Governing Body
- iv. The Director
- v. Such other authorities and officers as may be constituted/appointed as such by the Governing Body to achieve the objectives of the NII Society.

7. The Minister of Science and Technology shall be the President of the National Institute of Immunology Society and Secretary, DBT, shall be the Chairman of the Governing Body of the NII Society.

8. The Director of the Institute, who shall be a distinguished scientist, shall be appointed by the Central Government. He shall be the principal executive of the Institute. In the event of superannuation/untimely demise of incumbent Director, the Administrative Ministry of the Institute shall appoint as interim arrangement a senior scientist of the Institute as interim Director and the person so appointed shall have powers, functions and status of the Director in accordance with these Rules and Bye-laws as delegated to him by the Governing Body/Chairman/Bye-Laws.

9. The Institute shall establish and maintain its own office, laboratories and workshops. Appointment to various posts under the Institute shall be made in accordance with the Recruitment Rules framed for the purpose by the Governing Body and approved by Government of India.

PROCEEDINGS OF THE SOCIETY

10. An Annual General Meeting of the Society shall be held at such time, date and place as may be determined by the President. At such Annual General Meeting the Governing Body shall submit the Annual Report and Audited Accounts of the Society, together with Auditor's Report thereon, thereafter which, the said report shall be laid in the Parliament on or before the date as laid down by the Parliament.

11. The President may convene a Special General Meeting of the Society, whenever he/she thinks fit.

12. The President shall convene a Special General Meeting of the Society on the written requisition of not less than five members of the Society.

13. Any requisition so made by the members of the Society shall express the object of the meeting proposed to be called and shall be left at the address of the Secretary or posted to his address.

14. At all Special General Meetings no subjects other than those stated in the notice or requisition, as the case may be, shall be discussed except when specially authorized by the President.

15. Excepting as otherwise provided in these Rules, all meetings of the Society shall be called by Notice under the signature of the Secretary or the President.

16. Every notice calling a meeting of the Society shall state the date, time and place at which such meeting will be held and shall be served upon every member of the Society not less than fifteen clear days before the day appointed for the meeting.

17. The accidental omission to give notice to or the non-receipt of notice by any member shall not invalidate the proceedings at the meeting.

18. The President of the Institute shall preside at all meetings of the Society. If he is not present at any meeting, or in his absence, the Chairman of the Governing Body shall preside at that meeting. In case the Chairman of the Governing Body is also not present, then in his absence a member shall be elected from amongst those present to be the Chairman.

19. No business shall be discussed at a meeting of the Society whilst the Chair is vacant, except the election of a Chairman.

20. Fifty percent of the members of the Society present in person shall form a quorum at every meeting of the Society.

21. All disputed questions at meetings of the Society shall be determined by a majority of votes of the members present and voting.

22. Each member of the Society shall have one vote. In case of an equality of votes, the Chairman shall have a casting vote.

THE GOVERNING BODY

23. The affairs of the Society shall be managed, administered, directed and controlled, subject to Rules, Bye-Laws and orders of the Society, by the Governing Body. The Governing Body of the Society for the purpose of Act XXI of 1860 shall consist of the following:

Sl. No	Designation	Chairperson/Members (ex-officio/nominated)/ term
1	Secretary, Department of Biotechnology, Govt. of India	Chairperson
2	Financial Advisor, Department of Biotechnology, Govt. of India	Official member (Ex-Officio)
3	Joint Secretary (Admin), Department of Biotechnology, Govt. of India	Official member (Ex-Officio)
4	Scientist-G/H level officer of Department of Biotechnology working as Scientific Coordinator of National Institute of Immunology	Official member (Ex-Officio)
5	Director, NII	Official member (Ex-Officio)
6	Senior most Scientist of NII	Official member (Ex-Officio)
7	Nodal Officer of NII in Department of Biotechnology	Official member (Ex-Officio)
8	Head in-charge of Administration of NII	Member- Secretary (Ex-Officio)
9-12	Four (4) Experts- Nominated Members	Nominated Members. To be nominated by President of the Society for a term of 3 years or as decided by the President of the Society

24. Unless the membership of a member of the Governing Body is terminated as provided in Rule 25 and subject to the provisions of Rule 27, a member under Rule 23 (9-12) of the Governing Body shall relinquish his membership on the expiry of three years from the date on which he becomes a member of the Governing Body or as decided by the President of the Society; but he shall be eligible for re-appointment. In case of a causal vacancy, the persons appointed to fill the vacancy shall hold office for the unexpired portion of the term of the out-going member.

25. A nominated member of the Governing Body shall cease to be a member of the Governing Body on the happening of any of the following events:

- i. In the event of resignation/medical indisposition/conviction in any offence by a Court of Law/name figures in the agreed list and is denied vigilance clearance by the parent employer/Death;
- ii. If he does not attend three consecutive meetings of the Governing Body.

26. Whenever a member desires to resign from the membership of the Governing Body, he shall forward his resignation letter addressed to President of the Society and his resignation shall take effect only on its acceptance by the President of the Society.

27. Whenever a person holds the membership of the Governing Body by virtue of an office held by him (ex-officio) his membership shall terminate when he ceases to hold that office and the vacancy so caused shall be filled by his successor to that office.

28. The members of the Governing Body shall not be entitled to any remuneration from the Society except the full time Director of the Institute. The non-official members of the Governing Body or any Committee appointed by it shall be paid by the Society such honorarium and allowances as may be provided for in the Bye- Laws.

29. A person holding the membership of the Governing Body by virtue of an office held by him (ex-officio) shall normally attend the Governing Body Meeting himself in person but in exceptional circumstances shall have the right to nominate a representative to act on his behalf at a particular meeting of the Governing Body and the representative so nominated shall be entitled to take part in the proceedings of that meeting but not to vote thereat.

FUNCTIONS AND POWERS OF THE GOVERNING BODY

30. The Governing Body shall generally carry out and pursue the objectives of the Society, as set forth in Clause (3) of the Memorandum of Association. The management of all the affairs and funds of the Society shall, for this purpose, vest in the Governing Body.

31. The Governing Body shall exercise all the powers of the Society, as delegated by the President of the Society or the Government of India from time to time, in respect of the expenditure from the funds of the Society or grants received from the Government of India. The President of the Society shall authorize the Governing Body of the Society to withdraw and put to use the funds of the Society to achieve the objectives of the Society in a manner as prescribed at Clause 51 of these Rules.

32. In particular and without prejudice to the generality of the foregoing provisions, the Governing Body shall have the power, subject to the provisions of these Rules and the Bye-Laws to:

- i. consider the annual and supplementary budgets placed before it by the Director from time to time, and pass them with such modifications as the Governing Body may think fit;
- ii. to recommend creation and/or abolition of posts to Government of India;
- iii. Governing Body or authority to whom such powers may be vested by the Governing Body shall appoint various scientific, technical, administrative and other officers and staff of the Institute, in accordance with the Recruitment Rules and Bye-Laws;
- iv. Governing Body or authority to whom such powers may be vested by the Governing

Body shall enter into arrangements with the Government of India and with the State Governments and other public or private organizations or individuals within the country for securing and accepting grants- in-aid, endowments, donations or gifts to the Society, on mutually agreed terms and conditions; provided that such terms and conditions, if any, shall not be contrary to or inconsistent or in conflict with the objectives of the Society; provided, for any such arrangement with foreign and /or international agencies or organizations, the prior approval of the Government of India shall be obtained;

- v. take over, acquire by purchase, gifts, exchange, lease or hire or otherwise from the Government of India, State Governments and other public or private bodies or individuals, institutions, libraries, laboratories, immovable properties, endowments or other funds together with any attendant obligations and engagements not inconsistent with the objects of the Society; provided, for any such activity involving a foreign and/or international agency or organization, the prior approval of the Government of India shall be obtained.
- vi. appoint committees and sub-committees for purposes to meet the objectives of the Society defined for such periods and terms and conditions and dissolve any of them as per extant Government of India instructions;
- vii. appoint following committees in particular:

a. Finance Committee

Composition:

Sl. No	Designation	Chairperson/Members (ex-officio/nominated)/ term
1	Financial Advisor, Department of Biotechnology, Govt. of India	Chairperson
2	Scientist-G/H level officer of Department of Biotechnology and Scientific Coordinator of National Institute of Immunology	Official member (Ex-Officio)
3	Director, National Institute of Immunology	Official member (Ex-officio)
4	Head in-charge of Administration of National Institute of Immunology	Official member (Ex-officio)
5	Sr. Finance & Accounts Officer of National Institute of Immunology	Member -Secretary (Ex-officio)
6	Director /Executive Director / Chief Executive Officer of another Autonomous Institute of Department of Biotechnology, Govt. of India	Nominated Member:- To be nominated by the Chairperson of the Governing Body for a term of 2 (two) years.
7 & 8	Two(2) experts with Finance background	Nominated Members:- To be nominated by the President of the Society for a term of 2 (two) years or as decided by the President of the Society.

Quorum:

50% members of the Finance Committee including Financial Adviser, DBT, shall form a quorum and all questions shall be decided by a majority of votes of the members present. In case of tie, the Chairman shall exercise his casting vote.

Functions:

The Finance Committee shall function in accordance with the Rules and Bye-Laws of the Institute and generally follow the relevant orders/guidelines issued by the Govt. of India from time to time. All the proposals involving financial implications, Annual Accounts, Audited Statement of Accounts and Annual Budget etc. shall be placed first before the Finance Committee for consideration and making appropriate recommendations before their submission to the Governing Body. It should meet at least twice a year or as often as considered necessary.

- b. **Scientific Advisory Committee (SAC):** Advisory Committee to facilitate research work shall be constituted, in particular:

Sl. No	Designation	Chairperson/Members (ex-officio/nominated)/ term
1	An eminent scientist decided by Society in its annual meeting or by the President of the Society for a term of 3 years	Chairperson
2	Scientist 'G' /'H' level officer of Department of Biotechnology, Government of India working as Scientific Coordinator of National Institute of Immunology	Official member (Ex-Officio)
3	Director, National Institute of Immunology	Member-Secretary (Ex-Officio)
4 to 7	Four Permanent invitees from amongst the experts in the Governing Body of National Institute of Immunology	Nominated Members - Nominated by Chairperson of the Governing Body
8 to 12	Five (5) Experts (including one from overseas)	Nominated Members:- To be nominated for a term of 3 (three) years or as decided by the President of the Society.

- i. The committee shall meet at least meet at least once a year to review the scientific progress of research activities carried out by the Institute to achieve the mandate of the objectives of the Society.
- ii. The Scientific Advisory Committee shall evolve the scientific and technical programmes of the Institute, review them periodically and shall take further course of action as would be deemed fit for furthering scientific and

technological research and other functions of the Institute. The recommendations of the Committee would be submitted to the Governing Body for approval.

- c. **Research Area Panels (RAP):** shall advice on policy to monitor progress of research programmes and to facilitate discussions in-depth and exchange of views in specific fields. The Committees may be constituted by the Director in consultation with the Chairman, Governing Body, from time to time subject to any guidelines as may be laid down by the Governing Body from time to time. The total number of RAP members should not be more than 15 and they would meet alongwith the SAC. The tenure of the members shall be for three years which may be renewed from time to time in suitable cases. The recommendations of the Committee alongwith that of SAC shall be placed before the Governing Body.
- d. **Academic Committee:** For realizing the objective indicated in Clause 3(m) of the Memorandum of Association, the Institute will have long-term courses/ training leading to Ph.D. degree. The Institute may seek affiliation with Universities/Institutes of higher learning for conducting Ph.D. courses. Academic Committee for Ph.D. programme shall be constituted in terms of the respective ordinance of the concerned University/ Institute of higher learning. The Committee shall be constituted by the Director and shall have not more than 8 members on broad.
- viii. delegate such administrative and financial powers as it may think proper to the Chairman, the Director, and such other officers of the Society as may be considered necessary;
- ix. frame, amend or repeal the bye-laws, for the administration and management of the affairs of the Society and in particular to provide for the following matters:
 - a. preparation and sanction of budget estimates, sanctioning of expenditure, entering into and execution of contracts, investments of the funds of the Society, sale or alternation of such investments and maintenance of accounts and their audit;
 - b. procedure for recruitment of officers and establishment in the service of the Society;
 - c. terms and tenures of appointments, emoluments, allowances, rule of discipline and other conditions of service of the establishments of the Society;
 - d. terms and conditions governing the grant of scholarships, fellowships and grants-in-aid for research schemes and projects not inconsistent with the objects of the Society;
 - e. such other matters as may be necessary for the administration of the affairs and funds of the Society.

PROCEEDINGS OF THE GOVERNING BODY

33. Every meeting of the Governing Body shall be presided over by the Chairman and in his absence, a member chosen from amongst themselves by members present, to provide for the

occasion.

34. Fifty percent of the members of the Governing Body present in person, shall constitute a quorum at any meeting of the Governing Body.

35. Not less than fifteen days' clear notice of every meeting of the Governing Body shall be given to each member of the Governing Body. The accidental omission to give notice to or the non-receipt of notice by any member shall not invalidate the proceedings at the meeting.

36. Normally one meeting of the Governing Body shall be held in six months of the financial year.

37. Financial year shall be as decided/amended by the Government of India.

38. The Chairman may himself call, or by a requisition in writing signed by him, may require the Secretary to call a meeting of the Governing Body at any time and on receipt of such a requisition, the Secretary shall forthwith call such a meeting.

39. Four members of the Governing Body may by a requisition in writing signed by them require the Secretary to call a meeting of the Governing Body at any time and on the receipt of such a requisition, the Secretary shall forthwith call such a meeting in consultation with the Chairman.

40. Each member of the Governing Body shall have one vote and, if there shall be an equality of votes on any question to be decided by Governing Body, the Chairman shall have a casting vote.

41. Any business which it may be necessary for the Governing Body to perform may be performed by a resolution in writing circulated among all its members and any such resolution so circulated and approved by a majority of the members signing, shall be as effectual and binding as if such resolution had been passed at a meeting of the Governing Body provided that at least five members of the Governing Body have recorded their approval to the resolution.

42. In case of a difference of opinion amongst the members of the Governing Body on a question of sufficient importance, the opinion of the majority shall prevail. The Chairman may, however, refer any question, which in his opinion is of sufficient importance for the decision of the Government of India. The decision of the Government of India shall be binding on the Society and its Governing Body.

FUNCTIONS AND POWERS OF THE CHAIRMAN

43. The Chairman shall exercise such powers for the conduct of the business of the Society as may be delegated to him by the Governing Body.

44. The Chairman may, in writing, delegate such of his powers as he may think necessary, to the Director.

FUNCTIONS AND POWERS OF THE DIRECTOR

45. Subject to any order that may be passed by the Chairman in exercise of the powers delegated to him by the Governing Body, and the decisions of the Governing Body, the Director shall be responsible for the proper administration of the affairs and funds of the Society under the direction and guidance of the Governing Body and the Government. He shall be vested with such executive and administrative powers of the Society as may be necessary or incidental for the purpose, subject to these Rules and Bye-Laws.

46. He shall subject to the provisions of these Rules and Bye-Laws and decisions of the Governing Body and Chairman, exercise general supervision and disciplinary control over the officers and the staff of the Society, and prescribe their duties and functions.

47. The Director shall coordinate and exercise general supervision over all the activities of the Society.

48. For the purpose of Section (6) of the Societies' Registration Act (XXI of 1860), The Society or the Institute may sue or be sued in the name of the Director of the Institute who is also the ex-officio Secretary of the Society.

FUNDS OF THE SOCIETY

49. The funds of the Society will consist of the following:

- i. Lumpsum and recurring grant made by the Government of India.
- ii. Fees and other charges received by the Institute.
- iii. All money received by the Society by way of grants, gifts, donations or other contributions subject to the condition that if such grants, gifts, donations or other contributions are received from outside the country then such shall be received in a manner as prescribed by Government of India.

50. All funds of the Society shall be paid into the Society's account with Treasuries/sub-Treasuries including the Reserve Bank of India, State Bank of India, nationalized banks and no funds shall be withdrawn except through valid cheques / electronic transfers by officers of the Institute authorized by the Director on behalf of the Chairman of the Governing Body.

51. The income and property of the Society, howsoever derived, shall be applied towards the promotion of the objectives thereof as set forth in this Memorandum of Association, subject to nevertheless in respect of the expenditure from grants made by the Government of India to such limitations as the Government of India may from time to time impose. No portion of the income and property of the Society shall be paid or transferred, directly or indirectly, by way of dividends, bonus, or otherwise howsoever by way of profit, to the persons who at any time are or have been members of the Society or to any of them or to any persons claiming through them or any of them provided that nothing herein contained shall prevent the payment in good faith of remuneration of any member thereof or other person in return for any service rendered to the Society.

ACCOUNT AND AUDIT

52. The Accounts of the Society shall be audited by such person or persons as may be nominated by the Central Government. The nature of audit to be applied and the detailed arrangements to be

made in regard to the form of accounts and their maintenance and the presentation of the accounts for audit shall be prescribed by Bye-Laws to be framed by the Governing Body and approved by the Government of India.

ANNUAL REPORT

53. An annual Report of the proceedings of the Society and of all work undertaken during the year shall be prepared by the Governing Body for the information of the Government of India and the members of the Society. This report and the audited accounts of the Society alongwith the auditor's report thereon shall be placed before the Society at the Annual General Meeting. Thereafter, the same report shall be laid in the Parliament on or before the date as laid down by the Parliament.

ALTERATION OF RULES

54. The Rules of the Society may be altered at any time on the recommendations of the Governing Body by a Resolution passed by a majority of the members of the Society present at any meeting of the Society.

55. These Rules shall come into force when approved at a meeting by the Society which shall have been duly convened for the purpose.

56. All provisions contained in the Societies 'Registration Act XXI of 1860 (Punjab Amendment Act 1957), as applicable to the Union Territory of Delhi shall apply to this Society, including Sections 4, 6, 12, 12A, 13 and 14.

57. Submission of Annual Lists as per Section 4 of the Societies 'Registration Act (XXI of 1860): Once in every year a list of members of the Governing Body shall be filed with the Registrar of Societies as required under Section 4 of the Societies' Registration Act (XXI of 1860).

58. Legal proceedings as per Section 6 of Societies' Registration Act (XXI of 1860): The Society may sue or be sued in the name of President/Secretary as per provision laid down under Section 6 of the Societies 'Registration Act (XXI of 1860).

59. Amendment as per Section 12 and 12A of Societies' Registration Act (XXI of 1860): Any kind of amendment in the Constitution of the Society shall be made as per Sections 12 and 12A of Societies' Registration Act (XXI of 1860).

60. Dissolution: The Society, if necessary, can be dissolved as per the provisions laid down under Section 13 and 14 of the Societies' Registration Act (XXI of 1860).

61. Essential Certificate: "Certified that this is the correct copy of the Rules and Regulations of the Society".

Amendments made pursuant to (i) Resolution passed by the NII Society in its 36th meeting held on

23.07.2018 (ii) 40th meeting held on 16.04.2021 pursuant to approval of Hon'ble Minister of Science & Technology and Earth Sciences conveyed vide Department of Biotechnology communications no. AID-25021/2/2020-AIPSU-DBT dated 12.10.2020, No. AI-99013/12/2020-AIPSU-DBT dated 12.04.2021, No. AID-25021/2/2020-AIPSU-DBT dated 22.06.2021 and dated 24.09.2021.



No. AID-25021/2/2020-AIPSU-DBT

Dated: 12.10.2020

To

The Director(s)/Executive Director(s)/CEO/Managing Director(s):-

1. Centre for DNA Fingerprinting & Diagnostics (CDFD), Hyderabad
2. National Brain Research Centre (NBRC), Manesar
3. Institute of Life Science (ILS), Bhubaneswar
4. National Institute of Immunology (NII), New Delhi
5. National Centre for Cell Science (NCCS), Pune
6. Institute of Bioresources & Sustainable Development (IBSD), Manipur
7. National Institute for Plant Genome Research (NIPGR), New Delhi
8. Rajiv Gandhi Centre For Biotechnology (RGCB), Thiruvananthapuram
9. National Institute of Animal Biotechnology (NIAB), Hyderabad
10. Translational Health Science and Technology Institute (THSTI), Gurgaon
11. Regional Centre for Biotechnology (UNESCO) (RCB), Gurgaon
12. National Institute of Biomedical Genomics (NIBMG), Kalyani
13. National Agri-Food Biotechnology Institute (NABI), Mohali, Punjab
14. Institute for Stem Cell Biology and Regenerative Medicine (InStem), Bangalore
15. Center of Innovation and Applied Bioprocessing (CIAB), Mohali, Punjab

Subject:- Maintaining the uniformity in Bye-Laws of all AIs under the administrative control of DBT .-reg

Reference:- Letter No. AID-25021/2/2020-AIPSU-DBT, Dated: 07.10.2020 stands cancelled.

Sir/Madam,

I am directed to say that the matter for maintaining the uniformity in Bye-laws of all the Autonomous Institutes (AIs) was under consideration in the Department. The Hon'ble Minister for Science and Technology has approved the following:-

- (i) In case of recruitments made by an officiating Director/Executive Director/Chief Executive Officer of the Autonomous Institutes (AIs), the same shall be reviewed by the Chairperson of the Governing Body/Governing Council of such AI after having been examined by Joint Secretary (Administration) and Financial Advisor in the Department of Biotechnology (DBT).
- (ii) All Governing Bodies and Governing Councils of AIs shall, henceforth, be named only as **Governing Body**. Also it needs to be ensured that the composition of the Societies, Finance Committee (FC) and Scientific Advisory Committee (SAC) of AIs follow a uniform pattern.
- (iii) The four bodies viz. Society, Governing Body, Finance Committee and Scientific Advisory Committee in each of the AIs shall have the following composition, namely:

Contd...2/-

SOCIETY

Sl. No.	Designation
1.	President: Union Minister for Science & Technology
Official Members (Ex-Officio)	
2.	Minister in-charge of the Department handling Biotechnology matters in the State where respective AI is situated.
3.	Secretary, Department of Biotechnology, Government of India
4. to 5.	Two Secretaries of Government of India from the Departments/Ministries of Government of India pertaining to Health Research (DHR), Scientific & Industrial Research (DSIR), Science & Technology (DST), Agricultural Research & Education (DARE), Animal Husbandry & Dairying (DAH&D), to be invited by Chairperson of the Governing Body.
6.	Principal Secretary in-charge of the Department handling Biotechnology in the State where respective AI is situated.
7.	Joint Secretary (Administration), Department of Biotechnology, Government of India
8.	Financial Adviser, Department of Biotechnology, Government of India
9.	Director/Executive Director/Chief Executive Officer of the respective AI (Member Secretary)
Nominated Members	
10. to 15.	Six members nominated by President of the Society for a term of three years or as decided by the President of the Society

GOVERNING BODY

Sl. No.	Designation
1.	Chairperson: Secretary, Department of Biotechnology, Government of India
Official Members (Ex-Officio)	
2.	Joint Secretary (Administration), Department of Biotechnology, Government of India
3.	Financial Adviser, Department of Biotechnology, Government of India
4.	Scientist 'G'/H' level officer of Department of Biotechnology, Government of India working as Scientific Coordinator of respective AI
5.	Director/Executive Director/Chief Executive Officer of the respective AI
6.	Senior-most Scientist of the respective AI
7.	Nodal Officer of respective AI in DBT
8.	Head in-charge of Administration of the respective AI (Member Secretary)
Nominated Members	
9. to 12	Four experts nominated by the President of the Society for a term of three years or as decided by the President of the Society

FINANCE COMMITTEE

Sl. No.	Designation
1.	Chairperson: Financial Adviser, Department of Biotechnology, Government of India
Official Members (Ex-Officio)	
2.	Scientist 'G'/'H' level officer of Department of Biotechnology, Government of India working as Scientific Coordinator of respective AI
3.	Director/Executive Director/Chief Executive Officer of the respective AI
4.	Head in-charge of Administration of the respective AI
5.	Senior Finance Officer of the respective AI (Member Secretary)
Nominated Members	
6.	Director/Executive Director/Chief Executive Officer of another AI of Department of Biotechnology, Government of India nominated by Chairperson of the Society
7. to 8.	Two experts with Finance background nominated for a term of two years or as decided by President of the Society

SCIENTIFIC ADVISORY COMMITTEE (SAC)

Sl. No.	Designation
1.	Chairman – An eminent scientist decided by Society in its annual meeting for term of three years and/or as decided by Society.
2.	Scientist 'G'/'H' level officer of Department of Biotechnology, Government of India working as Scientific Coordinator of respective AI
3.	Director/Executive Director/Chief Executive Officer of the respective AI (Member Secretary)
Nominated Members	
4. to 7.	Four Permanent invitees from amongst the experts in the Governing Body of respective AI nominated by Chairperson of the Governing Body
8. to 12	Five Experts (including one from overseas) nominated for a term of three years or as decided by President of the Society

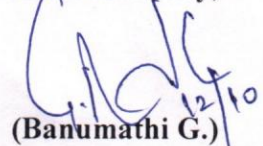
- (iv) The proposal for all nominations to be made by President of the Society of all AIs should be put up by Secretary, Department of Biotechnology latest by 30th April of each year or within a fortnight of the vacancy as and when it occurs.
- (v) The promotion of Technical Cadre is being looked after in detail by Dr. Goel Committee, and hence the promotion of Technical Cadre under MANAS are deferred till further orders.

- (vi) It was observed that some of the AIs have different provisions in the RRs (under Clause 4 of RRs) wherein residency period of 100-50% or 50% spent on contract are counted for confirmation and promotion. In order to maintain uniformity among all AIs under DBT, the Hon'ble Minister for Science & Technology has approved the following:-

“All the appointments on regular positions be done on PROBATION. Full period on probation will be counted towards promotion etc. The initial period of probation will be 02 years that can be extendable by another 01 year.”

2. The Hon'ble Minister for Science & Technology has desired that suitable action may be taken by DBT and all AIs to give effect to these directions. All Bye-Laws stand amended to this extent.
3. The Registrar of Societies and/or all competent authorities be apprise about these changes as and where required after due modification of relevant documents within next five working days.
4. **All AIs are therefore, requested to incorporate the above provisions in their Memorandum of Association (MoA), Bye-laws and Recruitment Rules (RRs) under intimation to this Department.**
5. For fresh composition of current committees, names of ex-officio members and suitable names to be included in panel for nominated members, to be sent to Hon'ble Minister be sent along with a short CV within next ten days. The compliance report may also be submitted to this Department by 15.10.2020 positively.

Yours faithfully,



(Banumathi G.)

Deputy Secretary to the Govt. of India

Ph. No. 2436 4062

Copy for information to-

- (i) PS to Hon'ble Minister for Science & Technology and Earth Sciences
- (ii) Sr. PPS to SBT.
- (iii) PPS to SS&FA, DBT.
- (iv) PPS to JS(A), DBT.
- (v) Scientific Coordinator/Program Officer/Nodal Officer of AIs under DBT.



No: AI-99013/12/2020-AIPSU-DBT

Dated: 12.04.2021

To,

The Director,
National Institute of Immunology,
New Delhi

Subject: Nomination by Hon'ble Minister for Science and Technology and Earth Sciences for various committees of NII, New Delhi - reg.

Sir,

The Hon'ble Minister for Science and Technology and Earth Sciences has nominated members to various committees/bodies of National Institute of Immunology (NII), New Delhi, as mentioned against each:

1. **SOCIETY (The nomination is for a term of three years)**

- i. Professor Yogesh Kumar Gupta, President, AIIMS Bhopal.
- ii. Professor M. Jagadesh Kumar, Vice-Chancellor, Jawaharlal Nehru University (JNU), New Delhi.
- iii. Shri Rajesh Jain, Managing Director, Panacea Biotech, New Delhi.
- iv. Dr. Govindarajan Padmanabhan, Former Director, Indian Institute of Science (IISc), Bengaluru.
- v. Dr. Subeer S. Majumdar, Director, National Institute of Animal Biotechnology (NIAB), Hyderabad.
- vi. Dr. Senapathy 'Kris' Gopalakrishnan, Co-Founder, Infosys Ltd., Bengaluru.

2. **GOVERNING BODY (The nomination is for a term of three years)**

- a. Professor Soniya Nityananda, Head, Department of Haematology, Sanjay Gandhi Postgraduate Institute of Medical Sciences (SGPGI), Lucknow.
- b. Dr. Anurag Agarwal, Director, CSIR-Institute of Genomics and Integrative Biology (CSIR-IGIB), New Delhi.
- c. Dr. Manoj Kumar Bhat, Director, National Centre for Cell Science (NCCS), Pune.
- d. Dr. Minakshi Bhardwaj, Professor of Pathology, RML Hospital & ABVIMS, New Delhi.

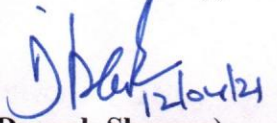
3. **FINANCE COMMITTEE (The nomination is for a term of two years)**

- a. Dr. Monica Singhania, Professor, Faculty of Management Studies, University of Delhi.
- b. Shri Sanjay Gupta, Former President, Institute of Cost Accounts of India, New Delhi.

SCIENTIFIC ADVISORY COMMITTEE (SAC) (The nomination is for a term of three years)

- e. Professor Amita Aggarwal, Head, Department of Clinical Immunology and Rheumatology, Sanjay Gandhi Postgraduate Institute of Medical Sciences, Lucknow.
 - f. Dr. Sudhir Gupta, Professor of Medicine, Pathology & Laboratory Medicine, and Microbiology & Molecular Genetics, Chief, Division of Basic and Clinical Immunology, University of California, Irvine, California, USA.
 - g. Dr. Trinad Chakraborty, Professor of Medical Microbiology and Director, Institute of Medical Microbiology, Justus-Liebig University.
 - h. Dr. Shubhada Vivek Chiplunkar, Former Director, Advanced Centre for Treatment, Research and Education in Cancer (ACTREC), Tata Memorial Centre, Mumbai.
2. Attention is invited to this Department's letter No. AID-25021/2/2020-AIPSU-DBT dated 12.10.2020 regarding maintaining uniformity in Bye-laws of all Autonomous Institutes under DBT. NII is accordingly requested to re-constitute the Society, Governing Body, Finance Committee and SAC taking into account the above composition.
3. It is requested that further necessary action on the matter may be taken at the earliest under intimation to this Department.

Yours faithfully,


(Deepak Sharma)

Under Secretary to the Govt. of India

No. AID-25021/2/2020-AIPSU-DBT
Government of India
Ministry of Science and Technology
Department of Biotechnology

Block No. 6-8th, CGO Complex,
Lodhi Road, New Delhi- 110003
Dated : 22.06.2021

To

The Director(s)/Executive Director(s)/CEO/Managing Director(s):-

1. Centre for DNA Fingerprinting & Diagnostics (CDFD), Hyderabad
2. National Brain Research Centre (NBRC), Manesar
3. Institute of Life Science (ILS), Bhubaneswar
4. National Institute of Immunology (NII), New Delhi
5. National Centre for Cell Science (NCCS), Pune
6. Institute of Bioresources & Sustainable Development (IBSD), Manipur
7. National Institute for Plant Genome Research (NIPGR), New Delhi
8. Rajiv Gandhi Centre For Biotechnology (RGC), Thiruvananthapuram
9. National Institute of Animal Biotechnology (NIAB), Hyderabad
10. Translational Health Science and Technology Institute (THSTI), Gurgaon
11. Regional Centre for Biotechnology (UNESCO) (RCB), Gurgaon
12. National Institute of Biomedical Genomics (NIBMG), Kalyani
13. National Agri-Food Biotechnology Institute (NABI), Mohali, Punjab
14. Institute for Stem Cell Biology and Regenerative Medicine (InStem), Bangalore
15. Center of Innovation and Applied Bioprocessing (CIAB), Mohali, Punjab

Subject:- Maintaining the uniformity in Bye-Laws of all AIs under the administrative control of DBT .-reg

Sir/Madam,

I am directed to refer to this Department's letter of even no. dated 12.10.2020 on the above mentioned subject and to state that the Sl. No. 6 mentioned in the composition of Finance Committee may read as under:-

S. No.	Name of the Body and serial number of the provision	Existing Provisions	To be substituted with
(1)	(2)	(3)	(4)
1	Finance Committee (FC)	The Director/ Executive Director/ Chief Executive Officer of another AI of DBT is to be nominated by Chairperson of Society.	The Director/ Executive Director/ Chief Executive Officer of another AI of DBT is to be nominated by the Chairperson of the Governing Body.

Contd....2/-


2. I am further directed to stated that Sl. No. 1 mentioned in the composition of Scientific Advisory Committee may be read as under:-

S. No.	Name of the Body and serial number of the provision	Existing Provisions	To be substituted with
(1)	(2)	(3)	(4)
1	Scientific Advisory Committee (SAC)	Chairman – An eminent scientist decided by Society in its annual meeting for term of three years and/or as decided by Society	Chairman – An eminent scientist decided by Society in its annual meeting or by President of Society for term of three years

3. The other terms and conditions of the above mentioned letter dated 12.10.2020 shall remain unchanged.

4. This issues with the approval of the Competent Authority.

Yours faithfully,



(Subodh Kumar Ram)
Under Secretary to the Govt. of India
Tel: 24360983

Copy for information to-

- (i) PS to Hon'ble Minister for Science & Technology and Earth Sciences
- (ii) Sr. PPS to SBT.
- (iii) PPS to AS&FA, DBT.
- (iv) PPS to JS(A), DBT.
- (v) Scientific Coordinator/Program Officer/Nodal Officer of AIs under DBT.