

Self appraisal report for Year (2025-26)

Auditor Agency: Pawan Koundal(Indian Institute of Mass Communication)

Ministry Name: Ministry of Science & Technology

Department Name: Department of Bio-Technology

Public Authority Name: National Institute of Immunology (NII)

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function								
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]								
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.nii.res.in/	empty	Fully Met	1.28	Okay
1.1.2	Name and address of the Organization	Fully Met	1.28	1.28	https://www.nii.res.in/	empty	Fully Met	1.28	Okay
1.1.3	Head of the organization	Fully Met	1.28	1.28	Dr. Debasisa Mohanty., PhD https://www.nii.res.in/en/directors-page	empty	Fully Met	1.28	Okay
1.1.4	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.nii.res.in/en/mission-vision	empty	Fully Met	1.28	Okay
1.1.5	Function and duties	Fully Met	1.28	1.28	http://www.nii.res.in/sites/default/files/CitizenCharter.pdf	empty	Fully Met	1.28	Okay
1.1.6	Organization Chart	Fully Met	1.28	1.28	https://www.nii.res.in/sites/default/files/2023-12/OrganizationalChart-NII.pdf	By- Laws and Recruitment Rules	Fully Met	1.28	Okay
1.1.7	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time	Fully Met	1.28	1.28	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees	empty	Fully Met	1.28	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	to time have been dealt				/Commissions constituted from time to time have been dealt: Under the approval of Director https://www.nii.res.in/en/rti Under Compendium of Instruction				
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]								
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	Administrative, Financial powers and duties are executed as notified by the Government of India from time to time and as defined in NII's Bye-Laws and Recruitment Rules uploaded on the website http://www.nii.res.in/en/rti https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024-25	empty	Fully Met	1.92	Okay
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024-25	empty	Fully Met	1.92	Okay
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024-25	empty	Fully Met	1.92	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.4	Work allocation	Fully Met	1.92	1.92	https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024-25	empty	Fully Met	1.92	Okay
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]								
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	As defined in NII Bye-Laws and Recruitment Rules uploaded on the website http://www.nii.res.in/en/rti	empty	Fully Met	1.54	Okay
1.3.2	Final decision making authority	Fully Met	1.54	1.54	As defined in NII Bye-Laws and Recruitment Rules uploaded on the website http://www.nii.res.in/en/rti	empty	Fully Met	1.54	Okay
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	As defined in NII Bye-Laws and Recruitment Rules uploaded on the website http://www.nii.res.in/en/rti	empty	Fully Met	1.54	Okay
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	As defined in NII Bye-Laws and Recruitment Rules uploaded on the website http://www.nii.res.in/en/rti	empty	Fully Met	1.54	Okay
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	As defined in NII Bye-Laws and Recruitment Rules uploaded on the website http://www.nii.res.in/en/rti	empty	Fully Met	1.54	Okay
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]								
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024	empty	Fully Met	1.54	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024	empty	Fully Met	1.54	Okay
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024	empty	Fully Met	1.54	Okay
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024	empty	Fully Met	1.54	Okay
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024	empty	Fully Met	1.54	Okay
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]								
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	Bye-Laws and Recruitment Rules of NII and all other notifications released by the Government of India from time to time . https://www.nii.res.in/en/rti Under Recruitment Rules	empty	Fully Met	2.60	Okay
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	Bye-Laws and Recruitment Rules of NII and all other notifications released by the Government of India from	empty	Fully Met	2.60	Okay

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					time to time . https://www.nii.res.in/en/rti Under Recruitment Rules				
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	Bye-Laws and Recruitment Rules of NII and all other notifications released by the Government of India from time to time . https://www.nii.res.in/en/rti Under Recruitment Rules	empty	Fully Met	2.60	Okay
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]								
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024	empty	Fully Met	3.85	Okay
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024	empty	Fully Met	3.85	Okay
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]								
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024 https://www.nii.res.in/en/nii-society For Other Committees please refer: http://www.nii.res.in/notice-circulars	empty	Fully Met	0.96	Okay
1.7.2	Composition	Fully Met	0.96	0.96	Please refer http://www.nii.res.in/notice-circulars	empty	Fully Met	0.96	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s.in/en/organization under Heading Organization				
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024	empty	Fully Met	0.96	Okay
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024	empty	Fully Met	0.96	Okay
1.7.5	Powers and functions	Fully Met	0.96	0.96	http://www.nii.res.in/en/rti As per Bye-Laws and MOA of NII	empty	Fully Met	0.96	Okay
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	NO	empty	Fully Met	0.96	Okay
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	http://www.nii.res.in/en/rti Under Minutes of Governing Body and Society Meetings	empty	Fully Met	0.96	Okay
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	http://www.nii.res.in/en/rti Under Minutes of Governing Body and Society Meetings	empty	Fully Met	0.96	Okay
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]								
1.8.1	Name and designation	Fully Met	3.85	3.85	The details can be found in h ttp://www.nii.res.in/en/history Under Staffs (Faculty ,Administration , Technical Staff and Supporting Staff) and http://www.nii.res.in/en/s cientific-staff-core- infrastructure	empty	Fully Met	3.85	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.nii.res.in/en/who-s-who	empty	Fully Met	3.85	Okay
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]								
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	The details can be found https://www.nii.res.in/en/rti Under Salary Details	empty	Fully Met	3.85	Okay
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://www.nii.res.in/en/rti Under RR rules andd staff welfare funds	empty	Fully Met	3.85	Okay
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]								
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024	empty	Fully Met	3.85	Okay
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024	empty	Fully Met	3.85	Okay
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)								
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	NO	empty	Fully Met	3.85	Okay
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	NO	empty	Fully Met	3.85	Okay
1.12	Programmes to advance understanding of RTI(Section 26)								
1.12.1	Educational programmes	Fully Met	1.92	1.92	: training programmes from outside institute are attended by PIO to have insights over the RTI provisions and make	empty	Fully Met	1.92	Okay

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					officials acquaintance with RTI provisions and Government regulations. https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024				
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	As and when the information related to RTI is circulated by the concerned Government; it is duly circulated and forwarded among all for information and necessary action. Sometimes, materials are placed on notice board for wider publicity. https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024	empty	Fully Met	1.92	Okay
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	CPIO was sent to attend training programmes conducted by ISTM new Delhi https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024	empty	Fully Met	1.92	Okay
1.12.4	Update & publish guidelines on RTI	Fully Met	1.92	1.92	: Guidelines and detail are	empty	Fully Met	1.92	Okay

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	by the Public Authorities concerned				updated on website from time to time. https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024				
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]								
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	There is NO Specific Transfer policy, However interdepartmental transfer is done within the Institute under approval from Competent authority https://www.nii.res.in/en/rti Under RIGHT TO INFORMATION (RTI) INFORMATION MANUAL / HANDBOOK 2024	empty	Fully Met	7.69	Okay
Total			101	101			101	101	
2	Budget and Programme								
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]								
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	Head of Expenditure Budget allocation for 2025-26 Expenditure incurred Disbursed till date 31.03.2026 i) GIA-Salary 3,200.00 2,888.27 2,900.00 (ii) GIA-General 5,149.70 5,096.51 5,149.70 (iii) GIA-Capital 2,449.50 2,449.13	empty	Fully Met	10.00	Okay

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					2,449.50 Grand Total (NR+R) 10,799.20 10,433.91 10,499.20 For details, please refer Annual report http://www.nii.res.in/ Under Annual Report				
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	For details, please refer Annual report http://www.nii.res.in/ Under Annual Report	empty	Fully Met	10.00	Okay
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.nii.res.in/sites/default/files/Projection.pdf	empty	Fully Met	10.00	Okay
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	No	empty	Fully Met	10.00	Okay
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	For details, please refer Annual report http://www.nii.res.in/ Under Annual Report	empty	Fully Met	10.00	Okay
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://www.nii.res.in/en/rti Under Details of Contract and Bid Awarded	empty	Fully Met	10.00	Okay
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)								
2.2.1	Budget	Fully Met	20	20.00	40 Lac	empty	Fully Met	20.00	Okay
2.2.2	Foreign and domestic tours by	Fully Met	20	20.00	https://www.nii.res.in/en/rti	empty	Fully Met	20.00	Okay

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	ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit				Under foreign and Domestic Travels				
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]								
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay
2.3.2	Objective of the programme	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]								
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	https://nii.res.in/annual-report https://www.nii.res.in/en/rti Under DSIR Certificate	empty	Fully Met	25.00	Okay
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://nii.res.in/annual-report https://www.nii.res.in/en/rti Under DSIR Certificate	empty	Fully Met	25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]								
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	https://nii.res.in/annual-report https://www.nii.res.in/en/rti Under DSIR Certificate	empty	Fully Met	25.00	Okay
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	https://nii.res.in/annual-report https://www.nii.res.in/en/rti Under DSIR Certificate	empty	Fully Met	25.00	Okay
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]								
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	NO It goes not go to parliament However the CAG and ATR are	empty	Fully Met	50.00	Okay
Total			250	250			250	250	
3	Publicity and Public interface								
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]								
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	Society Rules, Memorandum of Association, Bye-Laws and Recruitment Rules of NII available on website http://www.nii.res.in/en/rti Under By laws and Recruitment Rules	empty	Fully Met	12.50	Okay
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants								
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay
3.1.11	Public- Private Partnerships (PPP) -	Not Applicable	0	0	empty	empty	Not Applicable	0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	All payment made under the PPP project	cable					cable		
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]								
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Appli cable	0	0	empty	empty	Not Appli cable	0	Okay
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Appli cable	0	0	empty	empty	Not Appli cable	0	Okay
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Appli cable	0	0	empty	empty	Not Appli cable	0	Okay
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]								
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	): All the recruitment advertisements, EOIs, Tenders etc. are uploaded on the website of the institute. http://www.nii.res.in/ notice-circulars	empty	Fully Met	50.00	Okay
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]								
3.4.1	Information manual/handbook	Fully Met	25	25.00	: Individuals may download	empty	Fully Met	25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	available in electronic format				this information from institute's website.				
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	: Individuals may download this information from institute's website.	empty	Fully Met	25.00	Okay
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]								
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Information available in electronic form on the website is available free of cost.	empty	Fully Met	25.00	Okay
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	Information available in electronic form on the website is available free of cost.	empty	Fully Met	25.00	Okay
Total			163	163			163	163	
4	E-Governance								
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]								
4.1.1	Hindi	Fully Met	9.52	9.52	Yes, kindly click on the link to go through institute's RTI Manual/Handbook	empty	Fully Met	9.52	Okay
4.1.2	English	Fully Met	9.52	9.52	Yes, kindly click on the link to go through institute's RTI Manual/Handbook	empty	Fully Met	9.52	Okay
4.1.3	Vernacular/ Local Language	Fully Met	9.52	9.52	NA	empty	Fully Met	9.52	Okay
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]								
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	Last date of Annual updating: 12-05-2025	empty	Fully Met	28.57	Okay
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]								
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	http://www.nii.res.in/en/rti	empty	Fully Met	9.52	Okay
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	http://www.nii.res.in/en/rti	empty	Fully Met	9.52	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3.3	Location where available	Fully Met	9.52	9.52	http://www.nii.res.in/en/rti	empty	Fully Met	9.52	Okay
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]								
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	Available on website and Notice Board of NII	empty	Fully Met	7.14	Okay
4.4.2	Details of information made available	Fully Met	7.14	7.14	Advertisement for Jobs, Tenders, Seminars, conference etc.	empty	Fully Met	7.14	Okay
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	Morning 9- 6 PM Working Days	empty	Fully Met	7.14	Okay
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	Dr. D. K. Vashist, ?????? ???????? (??????? ?????? ?? ?????), Senior Manager (Head of Admin & Finance), ?????-??????????? ?????????????????? ???????, BRIC-National Institute of Immunology, ?????? ??? ??? ?????? / Aruna Asaf Ali Marg, ?? ??????-110067 / New Delhi-110067 Office Phone No. 011-26741480 / Ext. 517	empty	Fully Met	7.14	Okay
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)								
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	A grievance committee exists for redressal of grievances	empty	Fully Met	4.10	Okay
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	http://www.nii.res.in/en/rti List of ongoing and completed Projects	empty	Fully Met	4.10	Okay
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	http://www.nii.res.in/en/rti List of ongoing and completed Projects	empty	Fully Met	4.10	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	http://www.nii.res.in/en/rti List of contracts and Tender Awarded	empty	Fully Met	4.10	Okay
4.5.5	Annual Report	Fully Met	4.1	4.10	https://nii.res.in/annual-report	empty	Fully Met	4.10	Okay
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	http://www.nii.res.in/en/rti Under handbook	empty	Fully Met	4.10	Okay
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Fully Met	4.1	4.10	Citizens/Clients Charter of NII website http://www.nii.res.in/sites/default/files/CitizenCharter.pdf	empty	Fully Met	4.10	Okay
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]								
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	http://www.nii.res.in/en/rti NII RTI Quarterly and Monthly report	empty	Fully Met	14.29	Okay
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	http://www.nii.res.in/en/rti NII RTI Quarterly and Monthly report	empty	Fully Met	14.29	Okay
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]								
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	http://www.nii.res.in/en/rti Status of parliamentary Questions	empty	Fully Met	28.57	Okay
Total			200	200			200	200	
5	Information as may be prescribed								
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]								
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	Details are available in https://www.nii.res.in/en/rti RTI Handbook Name & detail of – (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 01.01.2015:	empty	Fully Met	20.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Present CPIO ; From 10-02-2022 Onwards Dr. P. Nagarajan Staff Scientist IV National Institute of Immunology NII Campus, Aruna Asaf Ali Marg New Delhi-110 067 Telephone: (office) 26703709 Email: nagarajan@nii.ac.in FAA - Dr. Sanjeev Das Staff Scientist-VI National Institute of Immunology NII Campus, Aruna Asaf Ali Marg New Delhi-110 067 Telephone: (office) 26703702 Email: sdas@nii.ac.in Earlier CPIO and FAA : Dr Sarika Gupta Staff Scientist V National Institute of Immunology NII Campus, Aruna Asaf Ali Marg New Delhi-110 067 Telephone – 26703666 E mail : sraika@nii.ac.in Dr. Sanjeev Das Staff Scientist-VI National Institute of Immunology NII Campus, Aruna Asaf Ali Marg New Delhi-110 067 Telephone: (office) 26703702 Email: sdas@nii.ac.in				
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of	Fully Met	20	20.00	Dates of audit carried out - 23th May 2025 b) Report of	empty	Fully Met	20.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	audit carried out , (b) Report of the audit carried out				the audit carried out: in CIC website Also report is available in https://www.nii.res.in/en/rti				
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	Please see https://www.nii.res.in/en/rti RTI Handbook 2025 D. Madhulika Srivastava , Ph.D. Staff Scientist - VII National Institute of Immunology Aruna Asaf Ali Marg New Delhi - 110067 Tel: +91-11-26703749, +91-11-26715016 Fax:+91-11-26742125 Mob: 9811322731 E-mail: madhu@nii.ac.in	empty	Fully Met	20.00	Okay
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Met	20	0	empty	empty	Not Met	0	Okay
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Met	20	0	empty	empty	Not Met	0	Okay
Total			100	60			100	60	
6	Information Disclosed on own Initiative								
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]								
6.1.1	Item / information disclosed so that	Fully Met	25	25.00	https://www.nii.res.in/en/rti	empty	Fully Met	25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	public have minimum resort to use of RTI Act to obtain information								
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)								
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	https://www.nii.res.in/en/rti	empty	Not Met	0	Okay
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	https://www.nii.res.in/en/rti	empty	Not Met	0	Okay
Total			50	50			50	25	
Grand Total			864	824			864	799	