



NATIONAL INSTITUTE OF IMMUNOLOGY
NEW DELHI-110067

16 MAY 2024

No.NII/Admn(F)/4.5.5.1/441

16 May, 2024

CIRCULAR

Subject: Reimbursement of Children Education Allowance for the FY 2023-24

Consequent upon the decision taken by the Government on the recommendation made in the 7th Central Pay Commission on the subject of Children Education Allowance, the following instruction have been issued by the Ministry of Personnel, PG and Pension, Government of India, DoPT O.M. No. A-27012/01/2023-Pers. Policy (Allowance) dated 25.04.2024, DoPT O.M. No. A-27012/01/2023-Pers. Policy (Allowance) dated 14th March, 2024, O.M. No. A-27012/01/2022-Estt. (AL) dated 17th February, 2023, No. A-27012/02/2017-Estt.(AL) dated 17th July, 2018 and OM No. A-27012/02/2017 Estt. (AL) dated 16th August, 2017 which are in supersession of Department's OM No. A-27012/1/2014 dated 28th April, .2014:-

- a) The amount fixed for reimbursement of Children Education Allowance will be applicable @ ₹. 2812.5/- p.m. w.e.f. 01.01.2024.
- b) The amount fixed for reimbursement of Hostel subsidy will be applicable @ ₹. 8437.5/- p.m. w.e.f. 01.01.2024.
- c) The amount fixed for reimbursement of Children Education Allowance of Divyang Children of employees will be fixed ₹.5625/- p.m w.e.f. 01.01.2024. As per recent instructions of DoPT it clarifies that, in case where Divyang Child is not able to attend school, the reimbursement of CEA for availing education/special education at his/her resident, will be made at double the normal rate of CEA as prescribed under para 2 (D) of OM No. A-27012/02/2017-Estt. (AL) dated 17th July, 2018 subject to production of payment receipted by teacher/instructor etc and self certification by the central government servant for availing education for their child at his/her residence.
- d) In case if both the spouses are Government servants, only one of them can avail reimbursement under Children Education Allowance
- e) The above limit would be automatically raised by 25% every time when the Dearness Allowance on the revised pay structure goes up by 50%. The allowance will be double for differently Disabled children.
- f) As per DoPT O.M. No. A-27012/01/2023-Pers. Policy (Allowance) dated 14th March, 2024, the Government of India has implemented the New Education Policy 2020 and the following modifications have been carried out in the para 2(p) of O.M. No. A-27012/02/2017-Estt. (AL) dated 17.07.2018:-

i) *"The CEA and Hostel subsidy is admissible in respect of children studying from three classes before class one to 12th standard (irrespective of nomenclature of class) and also for the initial two years of a diploma/certificate course from Polytechnic/ITI/Engineering College, if the child pursue the course after passing 10th standard and the Government servant has not been granted CEA/Hostel subsidy in respect of the child for studies in 11th and 12th standards."*

ii) *It has also been decided to grant one time relaxation for reimbursement of CEA/Hostel Subsidy to those Government employees whose children have to repeat one additional class due to implementation of New Education Policy 2020. CEA and Hostel Subsidy in accordance with New Education policy 2020 shall come in to effect from the academic year 2023-24 onwards.*

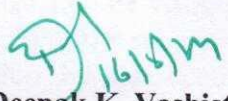
2 Further, reimbursement will be done just once a year after completion of the financial year. For reimbursement of CEA, a certificate from the head of institution, where the ward of government employee studies, will be sufficient for the purpose. The certificate should confirm that the child had studied in the school during the previous academic year. For Hostel Subsidy, a similar certificate from the head of the institution will suffice, with the additional requirement that the certificate should mention the amount of expenditure incurred by the government servant towards lodging and boarding in the residential complex. The amount of expenditure mentioned, or the ceiling as mentioned above, whichever is lower, shall be paid to the employee.

3 As per clarification furnished vide GOI, DoPT OM 1-1120/1/2014-Estt(AL) dated 28.4.2015, the reimbursement is permissible only if the child is studying in a recognized educational institution. Further reimbursement is allowed to only two eldest surviving children of the Government servant except when the 2nd child birth result in multiple births or the 3rd child is borne due to failure of sterilization operation.

4 Form of reimbursement of Children Education Allowance to be filled-in by the NII staff members is also enclosed. All eligible staff members are requested to submit the same by 7th June, 2024 positively in the Administration Department. The applications received after due date will not be entertained.

Note: The reimbursement of Children Education Allowance from 01.03.2023 to 31.12.2023 will be calculated with pre-revised rate @ ₹. 2250/- p.m, Hostel subsidy @ ₹. 6750/- p.m. and for Divyang Children @ ₹. 4500/- p.m.

This issues with the approval of Competent Authority.


(Dr. Deepak K. Vashist)
Senior Manager

Distribution:

- 1) Director's Secretariat
- 2) All Divisional Head/Lab in-charges
- 3) F&AO
- 4) All Notice Board(s)



NATIONAL INSTITUTE OF IMMUNOLOGY
NEW DELHI

SBA/C No-----
Canara Bank

FORM FOR REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE

I, _____ hereby certify that the child/children mentioned below in respect of whom Children Education Allowance (CEA) is claimed for academic year 2023-24 is/are wholly dependent upon me:

Sl. No	Name of the Child	Date of Birth of the Child	School and Class in which Studying	Monthly CEA fee actually paid@	Total CEA actually paid for the Academic Year 2023-24	Amount of reimbursement	Remarks

@Kindly provide the breakup as per of the components referred to in the Circular dated.....

2. Certified that the child/children named above, in respect of whom the reimbursement under Children Education Allowance (CEA) is being claimed is wholly dependent upon me and the an amount of reimbursement claimed has actually been paid by me (Receipts enclosed).

(Note: copy of School Fee card and Bank Challans /Paid up Receipts/ Purchase Receipts etc. in original, certificate from the head of the institution, are to been closed)

3. Certified that*:

- (i) My wife/husband is not employed under Central Govt./autonomous body.
- (ii) My wife/husband is employed under Central Govt. employee/autonomous body but she/he will not claim reimbursement of CEA under the scheme for the said period in of respect of our child/children.
- (iii) My wife/husband is employed with**_____ She/He is/is not*entitled to reimbursement of tuition fees in respect of our child/ children.

4. Certified that during the period covered by this claim the child / children attended the school(s) regularly and did not absent himself/ herself/themselves from the school(s) without proper leave for a period exceeding one month

5. Certified that I or my wife/husband and **have/has not*** claimed and will not claim the Children's Education allowance in respect of the children mentioned above.

*Strike out whatever is not applicable.

**Employer other than Central Govt. to be mentioned.

In the event of any change the particular given above which affect my eligibility for reimbursement of tuition fees, I undertake to intimate the same promptly and also to refund excess payments, if any made.

Signature: _____

Name: _____

Designation: _____

Lab/Office: _____

Date: _____