



ब्रिक - राष्ट्रीय प्रतिरक्षाविज्ञान संस्थान

जैव प्रौद्योगिकी विभाग, विज्ञान और प्रौद्योगिकी मंत्रालय, भारत सरकार का स्वायत्त अनुसंधान संस्थान

अरुणा आसफ अली मार्ग, नई दिल्ली-110067

BRIC- NATIONAL INSTITUTE OF IMMUNOLOGY

An Autonomous Research Institute of the Department of Biotechnology, Ministry of Science and Technology,
Government of India

Aruna Asaf Ali Marg, New Delhi-110067

(Ph. No. 011-26717121-45 & 26717010-19)

ई-निविदा दस्तावेज/E-TENDER DOCUMENT

के लिए/FOR

**कार्य:- एन.आई.आई, नई दिल्ली में पीआरसी भवन
में फ्लोर ग्राइंडिंग और पॉलिश करने का कार्य**

**Work:-Floor grinding & polishing work in
PRC building at NII**



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J.N.U Campus, Aruna Asaf Ali Marg, New Delhi 110067

NII/EE/Civil/NIT/24-25/41

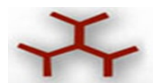
Date:- 05.12.24

ई -निविदा आमंत्रण सूचना/Notice Inviting E-Tender

E-tenders are hereby invited in two part,, (I-Technical Bid and II- Price Bid) on behalf of the Director, NII, Aruna Asaf Ali Marg, JNU Campus, New Delhi-110067 for the work “कार्य:- एन.आई.आई, नई दिल्ली में पीआरसी भवन में फ्लोर ग्राइंडिंग और पॉलिश करने का

कार्य / Work:- Floor grinding & polishing work in PRC building at NII” from **Specialized, reputed & financially sound agencies having executed similar nature of works in any Central Govt./State Govt./PSU/Autonomous bodies and other Govt. Departments**, as per the schedule of work and General Terms & Conditions available on the Institute’s website <http://www.nii.res.in/tenders>, <https://dbt.ewizard.in> and <https://eprocure.gov.in/epublish/app>.

It may be noted that Corrigendum/amendments etc., if any will be notified on the web site and no separate advertisement will be made for the same. All prospective bidders are therefore advised to regularly visit the above-mentioned Websites for any future information or update.



NII

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Website Url:	http://www.nii.res.in/tenders https://dbt.ewizard.in https://eprocure.gov.in/epublish/app .
Name of work	कार्य:-एन.आई.आई, नई दिल्ली में पीआरसी भवन में फ्लोर ग्राइंडिंग और पॉलिश करने का कार्य / Work: - Floor grinding & polishing work in PRC building at NII
Earnest Money	Rs. 18,500/-
E-tender uploading date and time	Up to 27.12.24 3:00 pm
Date of opening of Technical Bid	30.12.24 3:30pm
Date of opening of financial bid	Will be intimated separately only to the technically qualified bidders
Time for completion of job	90 Days
Cost of tender	In order to promote wider participation and ease of bidding, no cost of tender document will be charged for the tender documents downloaded by the bidders.
Contact details	National Institute of Immunology, Aruna Asaf Ali Marg, New Delhi-110067, Ph. 011-26703674 & 26703715

1. **Prequalification Criteria (Agency should submit all documents/ undertaking/ confirmation etc in support of all the points, failing which the tender will be rejected automatically):**

a) The agency shall have a minimum of three years of experience in carrying out the similar nature of work with Govt. Organization etc., in support of which a list shall be submitted along with the tender failing which the tender will summarily be rejected. The list should include full details such as name and address of the client etc.,

b) The Company must have successfully completed independently at least one similar work costing not less than Rs. 4.88 lakh or two similar works each costing not less than Rs. 3.66 lakh or three similar works each costing not less than Rs. 2.44 lakh in any Central Govt./State Govt./PSU/Autonomous Bodies and other Govt. Department etc during last three financial years. **Similar works in any Central Govt./State Govt./PSU/Autonomous Bodies and other Govt. Department.** This may be inspected (at the risk and cost of company) by the competent authority of NII, if required. **Agency shall have to submit (with Technical Bid) all supporting documents i.e work order, Completion certificate (with name of work, period of work and value etc.) issued by the competent authority etc.**

c) The agency shall submit copy of balance sheet/ P&L Account/ITR for the financial year i.e. 2021-22, 2022-23 & 2023-24.

d) The agency shall visit/examine the site and surroundings before quoting their rates to avoid any inconvenience during the execution of work.

e) The bidder shall attach copy of GST registration number.

f) The bidder shall attach copy of agency/company's RTGS details.

g) An undertaking to the effect that 'agency' undertakes that:

(i) **There is no complaint against me/us (Tenderer/Bidder) from any of the Govt. Deptts. / Govt. Institutions etc. towards delaying of execution of work related to finishing works or renovation work in all civil aspects during last three years.**

(ii) The documents submitted by the bidder are genuine and undisputable and in the event of it coming to notice at a later date that the documents are not genuine, Bidder shall be liable for action and such compensation payable to NII as may be decided by the Institute.

(iii) The Tenderer/Bidder will not withdraw his/their Tender after opening of technical bid.

(iv) The Tenderer/Bidder will not sublet the work (if awarded) and if they do so; the penalty shall be payable by his/their Bidder to NII as may be decided by the Institute.

3.0 REGISTRATION PROCESS

3.1 Bidders to enroll on the e-Procurement module of the portal <https://dbt.ewizard.in> by clicking on the link “Bidder Enrolment”. Enrolment on the e-wizard Portal is free of charge.

3.2 The bidders to choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the e-Wizard Portal.

3.3 Bidders to register upon enrolment their valid Digital Signature Certificate (Class III Certificates with signing plus encryption key usage) issued by any Certifying Authority recognized by CCA India with their profile.

3.4 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others, which may lead to misuse. Foreign bidders are advised to refer “DSC details for Foreign Bidders” for Digital Signature requirements on the portal.

3.5 Bidder then logs in to the site through the secured login by entering their user ID / password and the password of the DSC /e-Token.

4. TENDER DOCUMENTS SEARCH

4.1 Various built in options are available in the e-Wizard Portal and Institute portal <http://www.nii.res.in/tenders>, <https://dbt.ewizard.in> which is further synchronizing with CPP Portal i.e. <https://eprocure.gov.in/epublish/app> to facilitate bidders to search active tenders by several parameters. These parameters include Tender ID, organization, location, date, value, etc.

4.2 There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the Online Portal.

4.3 Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘interested Tenders’ folder. This would enable the Online Portal to intimate the bidders through e- mail in case there is any corrigendum issued to the tender document.

4.4 The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk of the e-Wizard portal.

5. BID PREPARATION

5.1 Bidder should take into account any corrigendum and addendum published on the tender document before submitting their bids.

5.2 Please go through the tender notice and the tender document carefully to understand the documents required to be submitted as part of the bid.

5.3 Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

5.4 Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF formats only.

Bid documents may be scanned at least 100 dpi with black and white option and the scanned documents should be legible. Illegible bids will not be considered.

5.5 Copy of constitution or legal status of the bidder / OEM / Sole proprietorship / company /firm etc.

5.6 Experience Certificates in line with the pre-qualification criteria and other documents mentioned in the tender document.

5.7 Copy of PAN Card/GST Registration.

5.8 Brochure, original technical catalogue with detailed specification and picture of the product offered, if relevant.

5.9 Earnest Money Deposit: The bidder will be required to deposit the Earnest Money Deposit (EMD) as mentioned through online portal.

Forfeiture of EMD: The EMD made by the bidder will be forfeited if:

- a) Bidder withdraws its bid before opening of the bids.
- b) Bidder withdraws its bid after opening of the bids but before Notification of Award.
- c) Selected Bidder withdraws its bid / Proposal before furnishing Performance Bank Guarantee.
- d) Bidder violates any of the provisions of the RFP up to submission of Performance Bank Guarantee.
- e) Selected Bidder fails to accept the order within ten days from the date of receipt of the order.
- f) Bidder fails to submit the Performance Bank Guarantee within stipulated period from the date of execution of the contract. In such instance, the purchaser at their discretion may cancel the order placed on the selected Bidder without giving any notice.

5.10 The bidder should have their registered office/ branch in Delhi-NCR.

6. BID SUBMISSION

6.1 Bidder to log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission deadline. Bidder will be responsible for any delay due to other issues.

6.2 The bidder to digitally sign and upload the required bid documents one by one as indicated in the tender document.

6.3 Bidder to select the payment option as “Online” to pay the tender processing fee/ EMD wherever applicable and enter details of the instrument.

6.4 A standard BOQ format (Performa of price bid) has been provided with the tender document to be filled by all the bidders. Bidders to note that they should necessarily submit their financial bids in the prescribed format and no other format is acceptable.

6.5 The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

6.6 All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data, which cannot be viewed by unauthorized persons until the time of bid opening.

6.7 The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

6.8 Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. along with the date & time of submission of the bid with all other relevant details.

6.9 Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

7. ASSISTANCE TO BIDDERS

7.1 Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the contact person indicated in the tender.

7.2 Any queries relating to the process of online bid submission or queries relating to e-Wizard Portal in general may be directed between 9.00 am-6.00pm to e-Wizard Helpdesk. The contact numbers for the helpdesk are 011-49606060, +91-8882495599, +91-8210817180.

सामान्य नियम और शर्तें/GENERAL TERMS AND CONDITIONS

कार्य: - एन.आई.आई, नई दिल्ली में पीआरसी भवन में फ्लोर ग्राइंडिंग और पॉलिश करने का कार्य /Work: - Floor grinding & polishing work in PRC building at NII

INTERPRETATIONS: In constructing these Conditions, the Specifications, the Schedule of quantities, Tender, Special Conditions and Contract Agreement, the following words shall have the meaning herein assigned to them except where the subject or context otherwise required:

- a. "Employer" shall mean Director, NII and or any officer authorized by the Director for the purpose.
- b. "Engineer/Engineer-in-charge" shall mean the Engineer designated by the Employer to superintend and perform other duties as indicated in the contract.
- c. "Contractor" shall mean the individual or Firm or Company or Agency , whether incorporated or not, undertaking the work and shall include the legal personal representative or such individual or the persons composing such Firm or Company or the successors of such Firm or Company and the permitted assignees of such individual or Firm or Company.
- d. "Work/Works" shall mean all work or works defined in schedule of quantities, specifications and such other work or works as the contractor may be entrusted with for carrying out under this contract.
- e. "Contract" shall mean the Articles of Agreement, the General Conditions, Special Conditions, the Appendix, the Schedule of Quantities and Specifications etc., attached hereto and duly signed.
- f. "Contract Price" shall mean the sum named in the Tender, subject to such amount additions thereto or deductions there from as may be made under the provisions, hereinafter contained.
- g. "Site" shall mean the lands and other places as shown on the site plan, on which the works are to be, provided, by the Employer for the purpose of the Contract.
- h. "Notice in Writing" or written notice shall mean a notice in writing, typed or printed characters sent (unless delivered personally or otherwise provided to have been received) by registered post to the last known private or business address or registered office of the address and shall be deemed to have been received, when in the ordinary course of post, it would have been delivered.
- i. "Act of Insolvency" shall mean any Act of Insolvency as defined by the Presidency Towns Insolvency Act or the Provincial Insolvency Act or any act as amended from time to time.

"Net Prices" if in arriving at the Contract Amount, the contractor has added to or deducted from the total of the items of the Tender any sum, either as a percentage or otherwise, then the net price of any items, in the tender, shall be the sum arrived at by adding or deducting from the actual figure appearing in the Tender . Provided always that in determining the percentage or proportion of the sum so added or deducted by the contractor, the total amount of any Prime cost items and provisional sum of money shall be deducted from the total amount of the Tender. The expression "net rates" or "net prices" when used with reference to the contract or account shall be the rates or prices so arrived at. 1. "Virtual Completion" shall mean that the work is in the opinion of the Employer, sufficiently completed for occupation by the Employer, in relation to the scope of work of this contract. Words importing persons include firms and corporations. Words importing the singular only, also include the plural and vice versa, where the context requires.

1. The work shall be done as per the instruction and prior approval of Engineer-in-charge of National Institute of Immunology (Here in after referred to NII).

2. The companies/agencies may visit/examine the site between 16.12.24 to 20.12.24 from 2:30 pm to 04:30 pm (Adhering of time shall be followed strictly) i.e. **location where work has to be carried out at National Institute of Immunology, Aruna Asaf Ali Marg New Delhi-110067** and its surrounding by prior information to Engineer -in-charge to assess the accessibility and assess the scope of works before submitting their offer. No claims later on with regard to the site and its surrounding or any matter relating thereto shall be entertained. The companies/agencies shall arrange & maintain at his (their) own cost all materials, Tools & Plants, security (for their man/materials), storage for material and facilities to the workmen for executing the work. A certificate for the site inspection should be duly signed by Engg-in-charge as per Annexure-B. **Non-submission of this certificate duly signed by Engg-in-charge will be treated as un-responsive bid and will be disqualified automatically and will not be considered for further evaluation.**
3. The each agency is permitted to submit only one tender and is not permitted to change its tender.
4. **RTGS/NEFT. NII, New Delhi Bank details are under:**
 Beneficiary Name: National Institute of Immunology, New Delhi
 Bank Name: CANARA BANK
 Branch Address: Jit Singh Marg, New Delhi-110067
Bank Account No.: 1484101001636
IFSC Code: CNRB0001484
GSTIN: 07AAATN6040K1ZJ
PAN: AAATN6040K
 (This is mandatory that UTR Number (in case of RTGS/NEFT) is provided in the Technical quotation/bid)
5. The bidder shall attach copy of PAN Card.
6. The bidder shall attach copy of GST registration number.
7. The bidder shall attach copy of company RTGS details.
8. **Technical Bid must contain one Xerox copy of the unfilled bid document duly digitally or signed and stamped on each page as a token of acceptance of all terms and conditions /clauses of the tender enquiry.**
9. **The conditional bids** shall not be considered under any circumstances and rejected without any notice.
10. Director, NII reserves the right to reject any or all the tenders in full or in part without assigning any reasons whatsoever, and the decision of the NII in this regard will be binding on all the companies/agencies. Companies/agencies not complying with any of the provisions stated in this tender document are liable to be rejected. Director, NII reserves the right to accept or reject any tender without assigning any reason and does not bind himself to accept the lowest tender.
11. The agency shall be responsible for any damage to the surrounding due to ignorance by their staff/workers and shall rectify the defects free of cost. Decision of the Director, NII shall be final in this matter.

12. The Engineer-in-charge or Competent Authority, NII shall be fully empowered to expel any of the Company/agency's staff in case of any indiscipline/misconduct/violence and due to such expulsions, relevant clause of recovery shall be applicable.
13. The Engineer-in-charge or Competent Authority, NII shall be fully empowered to take any action against agency of company's/agency's staff in case of any indiscipline/misconduct/violence and due to such expulsion, relevant clause of recovery shall be applicable.
14. No escalation on material (spares) consumable & tools shall be payable by NII during the period of this tender contract.
15. No T & P shall be supplied by the Institute.
16. **Payment terms as follow: -**
 - a) No advance of any kind shall be paid.
 - b) The payment shall be released after satisfactory completion of work.
 - c) Successful bidder shall deposit an amount equal to 10 % of the tendered and accepted value of the work (inclusive of GST) as performance guarantee in favour of "Director, NII" in the form of DD/RTGS/NEFT/PBG/FDR within 10 days of issue of award/LOI letter. **The performance guarantee shall remain valid for a period of sixty days beyond the date of completion of defect liability period of one year. Same will be released only after the expiry of validity of performance guarantee.** If successful agency fails to submit the P.G. within the mentioned time period, the contract shall be cancelled and the agency shall be blacklisted for a period of three years.
 - d) The rates shall be inclusive of all taxes, duties & cartage etc. However, GST shall be shown separately.
 - e) Income tax and any other taxes shall be deducted from the agency's bill as per govt. of India rules.
17. The time allowed for completion of work shall be **90 days** which shall be reckoned from tenth day from the date of award letter or letter of intent.
18. The work shall be guaranteed for at least one years from the date of actual completion of the work for material as well as workmanship and same shall be given on e-stamp paper.
19. The rates shall remain valid for a period of one year.
20. Time allowed for the work shall be strictly followed otherwise the bidder shall be liable to pay compensation at the rate of **1%** of the tendered value of the work per week of delay on the part of the contractor subject to a maximum of **10%** of the total tendered value of work. The decision of competent authority of NII or the Director on the delay shall be final and binding.
21. If bidder at any time makes default during currency of work or does not execute any part of the work with due diligence or Commits default in complying with any of the terms and conditions of the contract and does not initiate any remedy for it or takes effective steps for its remedy or fails to complete the work(s) or items of work with individual dates of completion, on or before the date(s) so determined, and does not complete them within the period specified in the notice given in writing in their behalf by the Engineer-in-charge.

The Engineer- in-charge without prejudice to any other right or remedy against the bidder which have either accrued or accrue thereafter to the Government, by a notice in writing to take the part work / part incomplete work of any item(s) out of his hands and shall have

powers to take possession of the site and any materials, constructional plant, implements, stores, etc., thereon; and/or Carry out the part work / part incomplete work of any item(s) by any means at the risk and cost of the bidder

22. In case the successful agency withdraws from the offer within the validity of tender, the PBG will be forfeited. Similarly, if successful agency fails to commence the work within 20 day from the date of issue of award letter, the earnest money & performance guarantee will also be forfeited besides blacklisting the company/agency.
23. Director, NII reserves the right to terminate the contract without any reference or any notice period on account of poor workmanship, non-compliance of set norms/specifications for the works, delay in progress of work, violation of any contract provisions by the company/agency, failure to start the work at NII, within 20 days from date of issue of Letter of Intent (L.O.I). The contract can also be terminated at the request of agency within 10 days from the date of issue of LOI order. However, in this case EMD will also be forfeited.
24. The agency should take extra precaution to ensure that there is absolutely no damage to the surrounding of execution site and if so done; suitable action shall be taken against the agency and all decisions of the Competent Authority of NII shall be final and binding on the company/agency.
25. The bidder shall supply materials at site with challan as desired by the Engineer-in-charge.
26. All materials brought at site shall be got approved by the Engineer-in-charge before being used. If rejected, the same shall be removed immediately. The material of only approved make shall be brought at site.
27. The agency shall depute their own security staff for watch and ward of their materials supplied/ installed at site till the final handing over of the complete work at his own risk and cost. No accommodation/ staff/ lockable space will be provided by NII under any circumstances.
28. Agency shall depute one full time technical expert/supervisor for day-to-day supervision of the work during the execution. If the same is not deputed on site, suitable penalty, as approved, will be imposed. Necessary recovery in this regard will be made from the bill of the agency.
29. The agency shall be solely responsible for any accident/medical/health related liability/compensation for the personnel deployed by it at site. The NII shall have no liability in this regard.
30. The each personnel employed/deputed by the successful agency at execution site should have company Identity Card.
31. The personnel provided by the Agency will not claim to become the employees of NII and there will be no Employee and Employer relationship between the personnel engaged by the Agency and NII.
32. No tent or hut shall be allowed to be put up for workers to stay at working site. The Agency is deemed to have inspected the site and thoroughly acquainted himself with the site conditions, availability of storage space for materials etc.
33. On completion of all work, Agency shall remove all surplus materials/malba & leave the site in a broom clean condition after disposal of the same outside the campus without any extra cost, failing which the same shall be done at Company/agency's risk & cost.
34. Bidder shall be responsible for disposing off the all malba/waste. The disposal of such malba/waste shall be done immediately after completion of work at own risk & cost.

35. **The rates quoted by bidders should be realistic and workable for each and every item/Job. Quoting unrealistic/unreasonable lower or higher price will be treated as non-responsive bid and will not be considered for further evaluation. The decision of NII shall be final in this regard.**
36. **2% (One percent) of the total value of work done excluding GST amount shall be recovered from the bill of the agency towards consumption of Institute's water & electricity supply. Necessary piping, valves, wiring, cabling, lamps, switches and sockets, halogen/tube light fitting and tapping from existing line/connection including labour have to be arranged by the agency at their own risk and cost.**
37. Any claim, dispute or difference arising out of or in connection with this agreement and which cannot be settled by mutual consultation, shall be referred to sole Arbitration or an Arbitrator to be appointed by Director, NII. The award of the Arbitrator shall be final and binding between the parties as per the terms and conditions of the Agreement to be executed on award of contract. The Arbitrator proceeding shall be governed by the Arbitration and Conciliation Act 1996 and shall be conducted in Delhi
38. Jurisdiction: All suits arising out of the performance of the Contract shall be instituted in a Court of jurisdiction located within the limits of Municipal Corporation of Delhi and in no other Court.

Executive Engineer, NII

निविदा जमा करने के लिए सामान्य शर्तें/ GENERAL CONDITIONS FOR SUBMISSION OF TENDER

1.0 Company/Firm has to submit a declaration (on their letter pad) that “they will meet/fulfill all the items of scope of work & Technical specifications” of NIT (see Annexure-A).

2.0 Bidders are required to quote rate/price for each and every item as given in the schedule of work attached. The scope of work & technical specifications are provided for ready reference. The quoted prices shall be exclusive of the GST (GST amount should be mentioned separately). It is mandatory on the part of Bidder to quote the rate of all items as asked for in the Price Bid (BOQ/ Schedule of work). Failure to adhere to this condition may lead to rejection of tender. The Tenderer/Bidder should quote unconditional rates.

3.0 Validity of Tender:

Tender shall be valid for our acceptance without any change in rates and NIT conditions for a period of 60 days from the date of opening of Price Bid.

बोलीदाताद्वाराघोषणा/Declaration by the Bidder

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

Enclosures:

1. Terms & conditions (each page must be signed and stamped with the seal)
2. Financial Bid.

(Signature of Bidder with seal)

Name:

Address:

Date:

NOTE: Submission of all the documents mentioned above along with declaration, is mandatory. Non-submission of any of the documents Non-adhering of any of the conditions will render the bid to be rejected.

प्रमाणपत्र / अंडरटेकिंग
Certificate/Undertaking

- a) Certified that I / we have visited the site on ----- and assessed the nature and amount of work involved before submitting our offer. I/We will be able to complete the work within stipulated time and will execute the works to suit the site conditions.
- b) I/we undertake that I / we have visited the place for “**Work: - Floor grinding & polishing work in PRC building at NII.** No extra cost will be claimed by us later on for any difficulties of any item during the execution as mentioned in the tender. I/we also understand that the work is related to existing infrastructure.

(Signature of Bidder):

(NAME):

(SEAL):

Note: (i) A certificate for the site inspection should be duly signed by Engg-in-charge or his representative as per annexure-B. Non-submission of this certificate duly signed by Engg-in-charge will be treated as un-responsive bid and will be disqualified automatically and will not be considered for further evaluation.

(ii) Above certificate/ undertaking is to be given on the Letter Pad of the Bidder.

Bid Securing Declaration

If any agency withdraw or modify their Bid during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids/ request for proposals document, they will be black listed/suspended for a period of Three Years.

Annexure-D

(To be submitted on Company Letter Head).

AUTHORIZATION LETTER

We (name of the bidder) hereby authorize Shri / Smt. (name of the authorized person) to sign and submit the bid to NII, New Delhi against their tender No.: Date:

Shri / Smt. (name) is also authorized to negotiate the terms and conditions pertaining to the said tender on behalf of M/s (name of bidder). The specimen signature of Shri / Smt. (name) is appended below.

Specimen Signature: Name:

The undersigned is authorized to delegate the authority on behalf of M/s (name of bidder), as stipulated above.

For (name of bidder)

Seal of the company/contractor/agency

TENDER ACCEPTANCE LETTER

(To be submitted on Company Letter Head).

Date:

The Director,
National Institute of Immunology,
Aruna Asaf Ali Marg,
New Delhi – 110 067

SUB: Acceptance of Terms & Conditions of Tender. Tender Reference No:

Name of Tender / **Work: - Floor grinding & polishing work in PRC building at NII**

Dear Sir,

1 I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender / Work' from the web site(s) namely:

2 I / We hereby certify that I / We have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedules(s), etc.), , which form part of the contract agreement and I / We shall abide hereby by the terms / conditions/ clauses contained therein.

3 The corrigendum(s) issued from time to time by your department / organization too has also been taken into consideration ~~h~~, while submitting this acceptance letter.

4 I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s)) in its totality/ entirety.

5 I / We do hereby declare that our Firm has not been blacklisted / debarred by any Govt. Department / Public sector undertaking.

6 I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be in incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bidder/terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the fully said earnest money deposit absolutely.

Yours faithfully,

Authorized Signatory. (Signature of the Bidder, with Official Seal)

BID SECURING DECLARATION FORM

TO BE SUBMITTED BY MSME ONLY ON COMPANY LETTER HEAD

Tender/Bid No.: Date:

The Director,
National Institute of Immunology,
Aruna Asaf Ali Marg,
New Delhi – 110 067

Dear Sir/Madam,

We, the undersigned, solemnly declare that:

We understand that, according to the conditions of this Tender Document, the bid must be supported by
a Bid Securing Declaration In lieu of Bid Security.

We unconditionally accept the condition of this Bid Securing Declaration. We understand that we shall stand automatically suspended from being eligible for bidding in any tender in NII for a period of two years from the date of opening of this bid if we breach our obligation under the
tender conditions, if, we,

1. withdraw/amend/impair/derogate, in any respect, from our bid, within the bid validity; or
2. being notified within the bid validity of the acceptance of our bid by NII

(i) Fail or refuse to sign the contract, or **(ii)** failed or refused to produce the original documents for scrutiny or the required Performance Security within the stipulated time under the conditions of the tender documents.

We know that this Bid Securing Declaration shall expire if the contract is not awarded to us, upon:

1. receipt by us of your notification
1. of cancellation of the entire tender process or rejection of all bids or
2. of the name of successful bidder or
2. Forty-five days after the expiration of the bid validity or nay extension to it.

Signed:

Name:

Dated on _____ day of

Authorized Signatory. (Signature of the Bidder, with Official Seal)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

मूल्यबोली/Price Bid(Part-II)

कार्यकानाम/Name of Work:- Floor grinding & polishing work in PRC building at NII

S.No.	Sub-head and item of work	Qty	Unit	Rate (Rs.)	Amount (Rs.)
1.	Rubbing/grinding and polishing of existing kota stone/mosaic flooring with grinding machine to give high gloss finish and repairing of joints with water proof chemical of approved make (Dr fixit URP-301) including all labour and T&P etc. complete	1200	Sqm		
	Total				
	GST@				
	Net total amount				

Note:

1. Rates quoted shall be inclusive of duties & cartage etc. as mentioned under Item – 16 (d) of General Terms & Conditions of tender document.).
2. @ However, bidder should mention rate of applicable GST in the given cell above.